

USHNAV BISWAS

Email: ushnav1234@gmail.com

Ushnav.Biswas@Intpower.com

Mobile. 8240729896

Dear Sir,

I am a highly skilled Engineer with 2.9+ years of experience in Project planning and management, having practices in the Energy and construction sector.

Currently, I am working at Larsen & Toubro Ltd as a Project planning and management engineer.

Throughout my career, I have developed a strong interest and professional attitude towards planning, procurement, projects, and cost management. I am committed to deliver efficient and effective solutions with modern construction techniques.

My education, Diploma in Mechanical Engineering, has equipped me with the necessary skills to excel in a suitable profile in your esteemed organization.

Please contact me to discuss this opportunity further.

Thank you for your time and consideration.

Best Regards,

Ushnav Biswas

Enclosed: CV

USHNAV BISWAS
JUNIOR ENGINEER



 ushnav1234@gmail.com
 8240729896

Personal Details

ADDRESS- WEST BENGAL, SOUTH 24 PG, MAHASTALA, G.M ROAD'BATANAGAR.
GORA DANGA, Kol - 700140

DATE OF BARTH- 22nd JANUARY 2001

Language- Bengali R/w, English R/w, Hindi can speak.

Hobbies- Traveling, Reading, Fitness, Photography.

NATIONALITY- INDIAN

RELIGION- HINUISM

EDUCATION:

NEW ALIPUR MULTIPURPOSE SCHOOL

10TH 76% YOP - 2017,

12TH 63% PURE SCIENCE YOP - 2019,

DEPLOMA MECHANICAL ENGINEERING (1 Distinction) from JNAN CHANDRA

GHOSH POLYTECHNIC (Gov.), Year of pass out – 2022.

OTHER QUALIFICATION:

CERTIFICATE IN INFORMATION TECHNOLOGY

DIPLOMA IN INFORMATION TECHNOLOGY

RKVY TRAINED (WEST BENGAL, LILUAH)

FIRST AID & CPR TRAINED BY MEDIHELP HEALTHCARE PVT LTD.

Key Skills:

- Project Planning & Scheduling
- Procurement & Vendor Management
- SAP MM / Primavera P6 / MS Project
- Material Requirement Planning (MRP)
- Cost Estimation & Budgeting
- Inventory & Logistics Management
- Contract Management & Negotiation
- Risk Assessment & Mitigation
- Excel Reporting & Data Analysis
- Client Coordination & Documentation

Software & Tools:

- Primavera P6
- SAP MM
- MS Project
- AutoCAD
- MS Excel (Advanced), PowerPoint, Word

Work Experience

Junior Engineer in L&T Energy Power (from 1st October 2022 DET)

Project Management Group – (Location - L&T HO Vadodara)

Role and responsibilities – Drawing management, analysis and control, quantification, making BOQ and BOM, Purchase, and logistics management.

Project Planning analysis and cost control

Project name – Ghatampur Thermal Power Project (NUPPL)

Role and responsibilities

Administration – Handling local issues, Building and managing team, Leadership actions, solving problems behalf of HR, arranging party, recreation etc. for staff welfare.

SCM – Finalizing Vendor/Sub-Contractor for supply materials and services (Civil/Mech/Elec/C&I), negotiation, follow up for materials, establishing vendor code, PR/PO Creation.

Communication – Communicate with client like NLC, NUPPL, WBPDC for client billing, project review, Project hindrance, Price variation etc.

Logistic – Arranging material from different location as per requirement, allocating vehicle through finalizing vendor cost effectively and arranging material on time.

Client Billing – Timely submit Client bill (Civil/Mech/Elec/C&I) as per financial target and budget plan accordingly.

Vendor/Sub-Contractor bill – Check & process vendor Bill on time, verify royalty, quantity, measurement and reconciliation of materials (Civil/Mech/Elec/C&I) using SAP MM and advance excel.

QA/QC support – Checking of raw materials like steel plates, reinforcements, bolts etc. as per MTC, contract details, SOP and get verified from client.

Project name – Sagardighi Thermal Power Project (SgTPP)

Role and responsibilities

Planning and Analysis – Scheduling L2, L3, L4, S3, S4, Daily progress report, weekly progress reports, Monthly progress report, Delay analysis, advance planning for completing project milestones before time, meeting with contractors and follow up for progress.

Drawing Analysis and quantification – Drawing management, analysis and control, quantification, making BOQ and BOM.

Administration – Handling local issues, Building and managing team, Leadership actions, solving problems behalf of HR, arranging party, recreation etc. for staff welfare.

SCM – Finalizing Vendor/Sub-Contractor for supply materials and services (Civil/Mech/Elec/C&I), negotiation, follow up for materials, establishing vendor code, PR/PO Creation in SAP.

Communication – Communicate with client like NLC, NUPPL, WBPDC for client billing, project review, Project hindrance, Price variation etc.

Logistic – Arranging material from different location as per requirement, allocating vehicle through finalizing vendor cost effectively and arranging material on time.

Client Billing – Timely submit Client bill (Civil/Mech/Elec/C&I) as per financial target and budget plan accordingly.

Vendor/Sub-Contractor bill – Check & process vendor Bill on time, verify royalty, quantity, measurement and reconciliation of materials (Civil/Mech/Elec/C&I) using SAP and advance excel.

P&M – Equipment utilization monitoring and control. Arranging and scheduling equipment.

Safety 5S implementation – Implementing 5s and safety in office.

QA/QC support – Checking of raw materials like steel plates, reinforcements, bolts etc. as per MTC, contract details, SOP and get verified from client.

Miscellaneous activities – Manpower handling, Drone videography, Photography, Mobile Photography, videography, of every progress activity, Events, and making reports/PPT for Clients and internals.

Conclusion:

I am a highly motivated professional with strong planning and procurement acumen, committed to enhancing project delivery through effective resource planning and vendor coordination. Seeking to contribute to a growth-oriented organization with challenging projects and a collaborative work environment.